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ST ANDREW'S SCHOOL

28 Jun 2018

Dear Parent(s)/Guardian(s),

Greetings from St Andrew's Secondary School! As we forge ahead in Term 3, we would like to highlight the following:

1. Key Events in Term 3;
2. Attire Code on Days with Physical Education Scheduled;
3. Parent-Teacher Conference for Term 3;
4. Principal-Parent Conferences on Secondary 2 Student Progression;
5. Reinforcing Social Skills at Home;
6. Parking in St Andrew's Village; and
7. Acknowledgement of Contributions.

1. KEY EVENTS IN TERM 3

1.1 Youth Day Holiday (2 Jul, Mon)

Youth Day will take place on 2 Jul, Mon. It is a school holiday and lessons will resume on 3 Jul, Tues.

1.2 Home Learning Day for Secondary 1 to 3 students (17 Jul, Tues)

To encourage self-directed learning and allow students to revisit concepts at their own pace, Secondary 1 to 3 students will be using the Student Learning Space to access subject material and activities from home on 17 Jul, Tues. Lessons will resume on 18 Jul, Wed.

1.3 Racial Harmony Day (20 Jul, Fri)

To celebrate Singapore's multicultural and multi-ethnic society and leading up to Racial Harmony Day, CCE lessons conducted will aim to nurture a stronger understanding of the different cultural practices of different races in Singapore.

1.4 Parenting Talks and Badminton Sessions

The following parenting talks will be conducted in the course of the term:

- a) 30 Jun, Sat*
 - Raising Responsible Teenagers
- b) 21 Jul, Sat*
 - Raising Competent Teenagers; and
 - Navigating the Teen Years (*recommended for fathers*)
- c) 15 Sep, Sat
 - Getting Teenagers Connected

**A recreational badminton session will be held in the school hall for you and your family after the talks held on 30 Jun and 21 Jul.*

Kindly register for the parenting talks at the following web link:

<https://docs.google.com/forms/d/e/1FAIpQLSeuORI3X0IKPajuwl5vJDdgQ408toVod7FUFsKLnH8a6bsqzw/viewform>

1.5 Inter-class Games (6 Aug, Mon – 7 Aug, Tues)

To encourage students to lead an active lifestyle and forge stronger bonds of friendship, the school will be organising inter-class games (e.g. Frisbee, soccer). It will be open to Secondary 1 to 3 students.

1.6 National Day Celebrations (8 Aug, Wed)

The school will be celebrating National Day on 8 Aug, Wed, and students will be dismissed at 10.30am. Lessons will resume on 13 Aug, Mon, because 9 Aug, Thurs and 10 Aug, Fri, is a public holiday and a school holiday respectively.

1.7 156th Founder's Day (FD) and Partner's Appreciation Day (25 Aug, Sat)

A ceremony will be held on 25 Aug, Sat, to mark the founding of our school. This year's theme is: "Give Thanks to the Lord, for He is Good..." Founder's Day Tea will be held from 11.00a.m to 12.00p.m. The Partners' Appreciation Lunch will follow from 12.00pm to 1.30p.m. The main ceremony will take place from 2.30pm to 5.00pm.

1.8 Teachers' Day Celebrations and Last Day of Term (30 Aug, Thurs)

Students will be organising a celebration for their teachers on 30 Aug, Thurs. They will be dismissed at 10.00a.m. Term 4 will start on 10 Sep, Mon. Parents should remind their son/ward that the most appropriate gift would be a handmade card with an encouraging message.

1.9 School-based Examinations

To guide your son/ward in achieving his personal best, please note the dates of the following school assessments:

- a) Secondary 4 Normal Academic (NA) and 4 Normal Technical Preliminary Examination to be held from 30 Jul, Mon – 14 Aug, Tues.
- b) Common Tests to be held on 6 Aug, Mon & 13 Aug, Mon.
- c) Secondary 4 Express and 5 NA Preliminary Examination to be held from 20 Aug, Mon – 19 Sep, Wed. (*Note: Checking of papers to be carried out on 20 Sep and 21 Sep, Thurs and Fri*)

Detailed schedules will be furnished in due course.

1.10 National Examinations

Secondary 4 and 5 students will be sitting for the following national examinations:

- a) Mother Tongue 'O' Level Oral Examination from 4 Jul, Wed – 16 Jul, Mon.
- b) Mother Tongue 'O' Level Listening Comprehension on 17 Jul, Tues.
- c) Mother Tongue 'N' Level Oral Examination from 31 Jul, Tues – 3 Aug, Fri.
- d) English Language 'N' Level Oral Examination from 5 Jul, Thurs – 12 Jul, Thurs.
- e) Higher Mother Tongue 'O' Level Oral Examination 23 Jul, Mon – 27 Jul, Fri.
- f) English Language 'O' Level Oral Examination from 13 Aug, Mon – 28 Aug, Tues.

1.11 Structured Remedial and Study Programmes

To prepare students for the Common Tests and upcoming national examination, the following programmes will be conducted:

- a) Structured Remedial Programmes for Secondary 1 to 3 students will commence on 9 Jul, Mon.
- b) Intensive Revision for Secondary 4NA and 4NT students (Phase 1) will be held from 20 Aug, Mon – 29 Aug, Wed.

- c) Self-Study Programme for 4E & 5NA students will be held from 23 Jul, Mon – 3 Aug, Fri.

2. ATTIRE CODE ON DAYS WITH PHYSICAL EDUCATION SCHEDULED

- 2.1 On days when PE lessons are scheduled in students' timetable, they will be allowed to wear their PE attire for the entire school day – but only after morning assembly. This adjustment in the attire code is made in view of the warm weather.
- 2.2 Please note that students must be in formal school attire (i.e. full school uniform) for the flag raising ceremony in the morning. Prior to their PE lesson and during a free period (e.g. recess), they should change into the prescribed PE attire (PE T-shirt and shorts). They will be permitted to remain in this attire for the rest of the day.

3. PARENT-TEACHER CONFERENCE (PTC) FOR TERM 3 (29 AUG, WED)

- 3.1 A PTC for selected Secondary 1 to 3 students will be held at the School Hall on 29 Aug, Wed, from 3.00p.m to 6.00p.m. We request that your son/ward attends this conference with you.
- 3.2 Parents involved will be able to select a preferred meeting time using the PTC Online Booking Application on the school's Learning Management System: MC Online. **Bookings will be open from 13 Aug, Mon – 20 Aug, Mon.** General instructions on access and use of the application can be found on the school's website (see: <http://standrewssec.moe.edu.sg/others/for-saints>, "For Parents"). Should you experience technical difficulties, you may contact the following helplines:
- MC Online Helpdesk: 6777 5198
(On weekdays, 7.00a.m to 7.00p.m, and Saturdays, 7.00a.m to 2.00p.m)
 - School's ICT Executive: 6285 1944
(On weekdays, 8.00a.m to 5.00p.m)

4. PRINCIPAL-PARENT CONFERENCE (PPC) ON SECONDARY 2 EXPRESS AND NORMAL ACADEMIC STUDENT PROGRESSION (10 JUL, TUES)

- 4.1 All parents/guardians of Secondary 2 Express and Normal Academic students are invited to attend the **PPC on 10 Jul, Tues** at the school's Auditorium. The Principal will be sharing the key information on streaming, its criteria and the subject combinations that would be offered by the school. The conferences for the different streams are as follows:
- Secondary 2 Express: 6.00p.m – 7.00p.m
 - Secondary 2 Normal Academic: 5.00p.m – 6.00p.m
- 4.2 For us to best prepare for the session, **kindly register your attendance by 4 Jul, Wed**, and via this link: <https://goo.gl/forms/yAQDZsUVDE1iQct2>

5. REINFORCING SOCIAL SKILLS AT HOME

- 5.1 We introduced the Social Skills Programme for Sec 1 students at the start of the year. The boys learn about sets of behaviours that enable them to interact with one another in ways that are personally enriching, mutually benefitting and/or beneficial to others. The aim is to positively shape students' behaviour and strengthen their resilience.

- 5.2 To best support your child's/ward's growth, you may wish to reinforce two skills they have learnt last semester, for their continued application in the coming months – namely, Completing your Homework, and Asking for Help.
- 5.3 Key steps for each skill are as follows:
- a) *Completing your Homework*
- 1) Find out work for today.
 - 2) Take home the required materials.
 - 3) Begin your homework without delay.
 - 4) Focus. Do it well. Finish it!
 - 5) Keep completed homework in the school bag.
- b) *Asking for Help*
- 1) Look for someone who can help you.
 - 2) Check if the person has time to help.
 - 3) Describe the problem to the person. Be specific.
 - 4) Listen if advice is given. Reflect on it.
 - 5) Thank the person sincerely.

6. PARKING IN ST ANDREW'S VILLAGE (SAV)

- 6.1 Season Parking will be implemented in St Andrew's Village from 1 Aug 2018, Wed. With the current construction works, we do not have sufficient lots even for all staff. We appeal to your kind understanding, therefore, to park your cars at the public car park opposite the school. All our current parking lots will be converted to Season Parking lots. Cars should not be parked in areas that have not been designated as carpark lots.
- 6.2 Your son/ward may continue to alight at the designated drop-off point within the school premises in the morning, and prior to 7.25a.m, as long as the "Drop-Off" Pass is clearly displayed. After 7.25a.m, all vehicles without the appropriate pass will be denied entry.
- 6.3 Should you need to pick up your son/ward when he is unwell, we will permit entry and parking over a short duration in authorised areas (within 10 minutes). Our Security Guards will guide you accordingly.
- 6.4 Lastly, please be reminded that there is **no vehicular entry into the school from 1.30p.m – 2p.m** to allow the Junior School students to walk within the school premises and board their buses parked along the driveway safely, after school dismissal.

7. ACKNOWLEDGEMENT OF CONTRIBUTIONS

- 7.1 Our heartfelt appreciation goes out to all parents/guardians for their generous support at our 6th SAPTA Food and Funfair in May this year. We are particularly grateful for parent volunteers and families who sponsored the event, and made it a memorable one for all our students.

Yours sincerely,
Mrs Marion Tan
Principal