



1862

# ST ANDREW'S SCHOOL

11 Sep 2018

Dear Parent(s)/Guardian(s),

Greetings from St Andrew's Secondary School! We bring you highlights of the following key school events, as we enter the last leg of the academic year:

1. Key Events in Term 4;
2. School Promotion Criteria
3. Parent-Teacher Conference for Term 4;
4. Secondary 2 Express & Normal Academic Streaming Exercise;
5. Reinforcing Social Skills at Home; and
6. Start of School Term in 2019.

## 1. KEY EVENTS IN TERM 4

### 1.1 Parents' Prayer Meeting for Boys Taking the National Examination (26 Sep, Wed)

A prayer meeting, organised by the chaplaincy will take place from 8.00am to 9.00am on 26 Sep, Wed, at the COE. We welcome parents to join in the prayer meeting.

### 1.2 Parenting Talks

The following parenting talks will be conducted in the course of the term:

- (a) Triple P – Positive Parenting Programme: Getting Teenagers Connected, on 15 Sep, Sat, 9.00am to 11.00am (click [here](#) for synopsis).
- (b) "Oopa Teenage Style", on 29 Sep, Sat, 9.00am to 11.00am (click [here](#) for synopsis).
- (c) Parent as Coach (Part 1), on 20 Oct, Sat, 9.00am to 12.00pm (click [here](#) for synopsis and [here](#) for promotional video).
- (d) Parent as Coach (Part 2), on 10 Nov, Sat, 9.00am to 12.00pm.

Kindly register [here](#) for the above parenting talks.

### 1.3 Marking Day (16 Oct, Tues)

Students will not need to report to school on 16 Oct, Tues, as the day is set aside for teachers to complete marking the end-of-year examination papers.

### 1.4 Promotion Exercise (23 Oct, Tues)

The promotion exercise will be held on 23 Oct, Tues. Students do not need to report to school on that day.

### 1.5 School-based Examinations

To guide your son/ward in achieving his personal best, please note the dates of the following school-based assessments:

- a) An English Language (EL) Oral Examination will be conducted for Secondary 3 Exp students on 19 Sep, Wed and 20 Sep, Thurs, from 3.00pm to 5.30pm. The marks will be tabulated into their EL results for the semester. Boys who are absent from this examination must submit an MC or proof of valid reason for their absence. Detailed schedules will be furnished in due course.
- b) Two pre-examination papers – EL and Mother Tongue Listening Comprehension – will be held on 25 Sep, Tues, and 27 Sep, Thurs, from 3.00pm to 3.45pm, for Secondary 3 Exp and NA students.
- c) The End-of-year Examination for Secondary 1 to 3 students will be held from 3 Oct, Wed – 15 Oct, Mon. Detailed schedules will be furnished in due course.
  - Please Note: The regular school timetable will resume on 17 Oct, Wed & 18 Oct, Thurs. Students must be present to check that their marks have been tabulated correctly, as the final mark will be entered into the system thereafter. Students will be dismissed at 12.00pm on those days.
- d) The Secondary 4 Express and 5 NA Preliminary Examination (Cont'd) started at the last week of Term 3, and will continue from 10 Sep, Mon – 19 Sep, Wed.
  - Note: Checking of papers will be carried out on 20 Sep and 21 Sep, Thurs and Fri.

### 1.6 National Examinations

Secondary 4 and 5 students will be taking the following national examinations:

- a) GCE 'N' Level Examination from 10 Sep, Mon – 20 Sep, Thurs.
- b) Mother Tongue 'N' Level Listening Comprehension Examination on 11 Sep, Tues.
- c) English Language 'N' Level Listening Comprehension Examination on 12 Sep, Wed.
- d) Mother Tongue 'B' Syllabus 'N' Level Listening Comprehension Examination on 17 Sep, Mon.
- e) Mother Tongue 'B' Syllabus 'O' Level Oral Examination on 24 Sep, Mon.
- f) Science Practical Assessment for 'O' Level Examination from 4 Oct, Thurs – 17 Oct, Wed.

### 1.7 Structured Remedial and Study Programmes

To prepare students for the Common Tests and upcoming national examination, the following programmes will be conducted:

- a) Structured Remedial Programmes for Secondary 1 to 3 students from 10 Sep, Mon – 20 Sep, Thurs.
- b) Intensive Revision for Secondary 4NA and 4NT students (Phase 2) from 19 Sep, Wed – 28 Sep, Fri.
- c) Intensive Revision for Secondary 4Exp & 5NA students from 24 Sep, Mon – 5 Oct, Fri.

### 1.8 Secondary 3 Head Start Programme (29 Oct, Mon – 7 Nov, Wed)

Lessons will be conducted from 29 Oct, Mon to 7 Nov, Wed, for Secondary 3 Express students, to prepare them for their graduating year in 2019. A detailed schedule will be issued in due course. Students will be given their result slips on the final day of the programme, on 7 Nov, Wed. Please note that attendance is compulsory.

### 1.9 Saints 7s (10 Nov, Sat – 11 Nov, Sun)

The 10<sup>th</sup> edition of the Saints 7s will be held on 10 Nov, Sat & 11 Nov, Sun.

## 2. SCHOOL PROMOTION CRITERIA

- 2.1 As communicated in the Term 2 Letter, the promotion criteria for each stream are shown in the table below. Please note that students who do not meet these criteria will be retained or laterally transferred to a less challenging course.

Academic Level	Stream	Criteria	Action Taken <i>(if criteria not met)</i>
Secondary 1	Express	<ul style="list-style-type: none"> <li>Pass in English Language (EL); <b>and</b></li> <li>Overall Percentage <math>\geq</math> 50%</li> </ul>	Laterally transferred to Secondary 2 Normal (Academic)
	Normal (Academic)	<ul style="list-style-type: none"> <li>Pass in EL and 2 other subjects; <b>or</b></li> <li>Pass in 4 subjects</li> </ul>	<ul style="list-style-type: none"> <li>Retained at Secondary 1 Normal (Academic); <b>or</b></li> <li>Laterally transferred to Secondary 2 Normal (Technical), <b>if</b> deemed more suited for the latter course</li> </ul>
	Normal (Technical)	<ul style="list-style-type: none"> <li>Pass in EL or Mathematics; <b>and</b></li> <li>Pass in 1 other subject</li> </ul>	Retained at Secondary 1 Normal (Technical)
Secondary 2	Express	<ul style="list-style-type: none"> <li>Pass in EL; <b>and</b></li> <li>Overall Percentage <math>\geq</math> 50%</li> </ul>	Laterally transferred to Secondary 3 Normal (Academic)
	Normal (Academic)	<ul style="list-style-type: none"> <li>Pass in EL and 2 other subjects; <b>or</b></li> <li>Pass in 4 subjects</li> </ul>	Retained at Secondary 2 Normal (Academic)
	Normal (Technical)	<ul style="list-style-type: none"> <li>Pass in EL or Mathematics; <b>and</b></li> <li>Pass in 1 other subject</li> </ul>	Retained at Secondary 2 Normal (Technical)
Secondary 3	Express	<ul style="list-style-type: none"> <li>Pass in EL; <b>and</b></li> <li>Pass in 2 other subjects</li> </ul>	Retained at Secondary 3 Express
	Normal (Academic)	<ul style="list-style-type: none"> <li>Pass in EL and 2 other subjects; <b>or</b></li> <li>Pass in 4 subjects</li> </ul>	Retained at Secondary 3 Normal (Academic)
	Normal (Technical)	<ul style="list-style-type: none"> <li>Pass in EL or Mathematics; <b>and</b></li> <li>Pass in 1 other subject</li> </ul>	Retained at Secondary 3 Normal (Technical)

## 3. PARENT-TEACHER CONFERENCE (PTC) FOR TERM 4 (26 OCT, FRI)

- 3.1 A PTC for selected Secondary 1 to 3 students will be held at the School Hall on 26 Oct, Fri, from 8.00a.m to 12.00p.m. We request that your son/ward attends this conference with you.
- 3.2 Parents involved will be able to select a preferred meeting time using the PTC Online Booking Application on the school's Learning Management System: MC Online. **Bookings will be open from 19 Oct, Fri to 24 Oct, Wed.** General instructions on access and use of the application can be found on the school website (see:

<http://standrewssec.moe.edu.sg/others/for-saints>, "For Parents"). Should you experience technical difficulties, you may contact the following helplines:

- MC Online Helpdesk: 6777 5198  
(On weekdays, 7.00a.m to 7.00p.m, and  
Saturdays, 7.00a.m to 2.00p.m)
- School's ICT Executive: 6285 1944  
(On weekdays, 8.00a.m to 5.00p.m)

#### **4. STREAMING EXERCISE FOR SECONDARY 2 STUDENTS (ALL STREAMS)**

- 4.1 Following the initial course preference exercise held in Aug, **all** Secondary 2 students are required to submit their **final** course options via their Admin Breeze account from 26 Oct, Fri to 28 Oct, Sun.
- 4.2 The streaming results will be released on 7 Nov, Wed.

#### **5. REINFORCING SOCIAL SKILLS AT HOME**

- 5.1 As part of our on-going effort to nurture positive behaviours in students and strengthen their resilience, you may wish to reinforce social skills they have learnt in Term 3 – along with supporting the continued applications of skills learnt in Semester 1 (e.g. Completing your Homework, and Asking for Help) – at home.
- 5.2 Key steps for the latest skill taught to students, Negotiating with Others, are as follows:
  - 1) Calmly explain your viewpoint to the other person.
  - 2) Listen carefully to the other person's views.
  - 3) Offer options that can benefit both of you. Give reasons for your options, e.g. "*Can we try..., because...*"
  - 4) Check if the other person has understood you, if necessary.
  - 5) Together, choose the best option.
  - 6) Thank the person for listening.

#### **6. START OF SCHOOL TERM IN 2019**

- 6.1 As this will be our last letter for the year, we would like to take this opportunity to express our heartfelt appreciation to all parents/guardians for your generous support and partnership in nurturing the boys in their holistic development.
- 6.2 The new academic year will commence on 2 Jan 2019, Wed.

Yours sincerely,  
Mrs Marion Tan  
Principal

*This letter is electronically mailed. No signature is required.*